

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
Minutes of the 542nd Meeting
Friday, October 20, 2023 – 8:30 am
James J. Allen Boardroom
Agency Offices, 4287 Main Street

PRESENT: Carlton N. Brock, Jr.
William Tuyn
Hadar Borden
Hon. Timothy Drury
Frank LoTempio, III
Nicole Gavigan
David S. Mingoia, Executive Director
Kevin J. Zanner, Hurwitz & Fine PC

ABSENT: Anthony Agostino

GUESTS : AIDA Staff
Sean Hopkins
Jacqui Berger
David Tytka
Tom Frank
Kim Pfluger

Chairman Carlton Brock called the meeting to order and reminded everyone the meeting was being video recorded and live-streamed.

MINUTES

Upon a motion by Hadar Borden, seconded by Frank LoTempio and unanimously carried, the minutes of the August 2023 meeting were approved as presented.

BILLS & COMMUNICATIONS

There were no bills and communications presented at this meeting.

TREASURER'S REPORT

Executive Director Mingoia reviewed the highlights of the Treasurer's Reports for August and September 2023.

Upon a motion by Frank LoTempio, seconded by William Tuyn and unanimously carried, the Treasurer's Reports were approved as presented.

PUBLIC COMMENT

There was no Public Comment at this meeting.

EXECUTIVE DIRECTOR'S REPORT

David Mingoia presented the Executive Director's Report.

COMMITTEE REPORTS

David Mingoia provided a synopsis of the September 2023 Finance and Audit Committee and its review and recommendation of the 2024 Agency Budget. Upon a motion by Frank LoTempio, seconded by William Tuyn and carried unanimously, the 2024 AIDA Budget was approved as presented.

UNFINISHED BUSINESS

There was no Unfinished Business presented at this meeting. Hon. Timothy Drury joined the meeting.

NEW BUSINESS

I. Kistler Instruments Corporation

David Mingoia reviewed the Project Profile and Cost Benefit for the Kistler Instruments Project, noting that the company made a presentation at the October 2023 Executive Committee meeting. After discussion, Frank LoTempio made a motion to approve the project, seconded by William Tuyn. Motion to approve passed by a vote of 6-0.

II. 2635 North Forest Workforce Housing and Infrastructure Project

David Mingoia reviewed the Project Profile and Cost Benefit for the 2635 North Forest Project, noting that a public hearing was held at the October 2023 Executive Committee meeting. After discussion, including the legal basis for providing financial assistance to commercial projects, Frank LoTempio made a motion to approve the project, seconded by William Tuyn. Motion to approve passed by a vote of 6-0.

III. Nominating Committee

Carlton Brock asked for volunteers to serve on the Nominating Committee that will solicit interest for 2024 Officer and Committee Positions. After discussion, Frank LoTempio made a motion to form the committee consisting of Nicole Gavigan, Hadar Borden and Anthony Agostino, seconded by William Tuyn. Motion to approve passed by a vote of 6-0.

9:07 am – Frank LoTempio made a motion to adjourn the meeting. William Tuyn seconded the motion and it passed unanimously.