

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY

**Finance & Audit Committee Meeting
Agenda**

**February 21, 2025 – 8:30 am
Agency Offices, 4287 Main Street**

1. Roll Call of Members
2. Reading and Approval of Minutes
3. New Business
 - a. Review of AIDA Draft 2024 Audit
4. Adjournment

**TOWN OF AMHERST INDUSTRIAL
DEVELOPMENT
(A Discretely Presented Component Unit
Of the Town of Amherst, New York)**

**Financial Statements as of
December 31, 2024 and 2023
Together with
Independent Auditor's Report**

Draft - Subject to Change

**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A DISCRETELY PRESENTED COMPONENT UNIT OF THE TOWN OF AMHERST, NEW YORK)**

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December 31, 2024 and 2023**

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INDEPENDENT AUDITOR'S REPORT

February XX, 2025

To the Board of Directors of the
Town of Amherst Industrial Development Agency:

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of the Town of Amherst Industrial Development Agency (the Agency), a discretely presented component unit of the Town of Amherst, New York, as of and for the years ended December 31, 2024 and 2023, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Agency as of December 31, 2024 and 2023, and the respective changes in financial position and cash flows thereof and for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Agency and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

(Continued)

INDEPENDENT AUDITOR'S REPORT

(Continued)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Agency's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

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INDEPENDENT AUDITOR'S REPORT

(Continued)

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Agency's basic financial statements. The accompanying Schedules 1 and 2 (the schedules) are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February XX, 2025 on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Agency's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A DISCRETELY PRESENTED COMPONENT UNIT OF THE TOWN OF AMHERST, NEW YORK)**

**Management's Discussion and Analysis (Unaudited)
December 31, 2024 and 2023**

The following Management's Discussion and Analysis (MD&A) of the Town of Amherst Industrial Development Agency's (the Agency) financial position provides an overview of the Agency's financial activities for the years ended December 31, 2024 and 2023. The MD&A should be read in conjunction with the Agency's financial statements and related notes, which follow the MD&A.

Financial Highlights

- The assets of the Agency exceeded its liabilities at December 31, 2024 and 2023 by \$2,280,341 and \$2,516,740, respectively.
- The Agency's net position decreased by \$(236,399) in 2024 and by \$(205,923) in 2023, as a result of 2024 and 2023 operations.
- The Agency's total revenues (operating and non-operating) were \$437,009 and \$364,511 in 2024 and 2023, respectively.
- The Agency's total expenses were \$673,408 and \$570,434 in 2024 and 2023, respectively.

Overview of the Financial Statements

The statements of net position and the statements of revenue, expenses, and change in net position report information about the Agency as a whole and about its activities. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Agency's net position and changes in them from one year to the next. The Agency's net position, the difference between assets and liabilities, is one way to measure the Agency's financial health, or financial position. Over time, increases or decreases in the Agency's net position are one indicator of whether its financial health is improving or deteriorating. Consideration should also be given to other factors, such as changes in the Agency's fee income and the fluctuation of the Agency's expenses, to assess the overall health of the Agency.

Notes to Financial Statements

The financial statements also include notes that explain the information in the financial statements. They are essential to a full understanding of the data provided in the financial statements.

Financial Analysis

The analysis below summarizes the statements of net position (Table 1) and changes in net position (Table 2) of the Agency as of and for the years ended December 31, 2024, 2023, and 2022.

Table 1 - Statements of Net Position (in thousands)

	<u>2024</u>	<u>2023</u>	<u>2022</u>
ASSETS:			
Current assets	\$ 2,055	\$ 2,242	\$ 2,433
Capital assets, net	483	500	520
Restricted and other assets	<u>605</u>	<u>67</u>	<u>66</u>
 Total assets	 <u>3,143</u>	 <u>2,809</u>	 <u>3,019</u>
 LIABILITIES:			
Current liabilities	21	13	12
Long-term liabilities	<u>842</u>	<u>279</u>	<u>284</u>
 Total liabilities	 <u>863</u>	 <u>292</u>	 <u>296</u>
 NET POSITION:			
Net investment in capital assets	211	216	225
Restricted	67	67	66
Unrestricted	<u>2,002</u>	<u>2,234</u>	<u>2,432</u>
 Total net position	 <u>\$ 2,280</u>	 <u>\$ 2,517</u>	 <u>\$ 2,723</u>

A large portion of the Agency's net position (88% in 2024, 89% in 2023, and 89% in 2022) is unrestricted and available to meet ongoing and future liabilities. The decrease in net position from 2023 to 2024 was largely due to an increase in expenses of approximately \$61,000 related to special projects and marketing. While there was an increase in administrative fees of approximately \$37,000, the increase in expenses exceeded the increase in administrative fees and other revenues. The decrease in net position from 2022 to 2023 was largely due to a decrease in administrative fees related to a decrease in project activity. While there was a decrease in expenses of approximately \$86,000, the decrease in administrative fees exceeded the decrease in expenses.

Long-term liabilities consist of compensated absences and the Agency's mortgage on its office building which continues to decline as payments are made. Long-term liabilities as of December 31, 2024 also consisted of taxes held for the Town of Amherst of approximately \$538,000 related to projects.

Overall, the Agency continues to report a positive net position.

Table 2 shows the changes in net position for the years ended December 31, 2024, 2023, and 2022.

Table 2 - Changes in Net Position (in thousands)

	<u>2024</u>	<u>2023</u>	<u>2022</u>
REVENUES:			
Administrative fees	\$ 364	\$ 327	\$ 1,583
Management fees	-	4	-
Application fees	4	1	3
Other and interest income	<u>69</u>	<u>33</u>	<u>7</u>
Total revenues	<u>437</u>	<u>365</u>	<u>1,593</u>
EXPENSES:			
Salaries and benefits	406	369	407
Mortgage interest	13	14	15
Professional fees	49	35	43
Depreciation	23	23	23
Other general and administrative	<u>182</u>	<u>130</u>	<u>169</u>
Total expenses	<u>673</u>	<u>573</u>	<u>657</u>
Change in net position	<u>\$ (236)</u>	<u>\$ (206)</u>	<u>\$ 936</u>

Agency revenues increased in 2024 as there were more projects issued during the year, earning more administrative fees. Agency revenues decreased in 2023 as there were less projects that closed during the year, and overall, the projects were smaller than in 2022.

Agency expenses increased approximately \$102,000 or 18% in 2024 and decreased approximately \$86,000 or 13% in 2023. In 2022, the Agency contracted with a company to conduct an agribusiness park feasibility study for approximately \$19,000, hired a marketing group to advertise medical corridor branding and other efforts within the Town of Amherst for approximately \$23,000, and engaged another company to assist with lobbying efforts for capital funding for the Town for \$6,000. In 2023, the Agency had no special projects and no longer required the services of the marketing group hired in 2022. The decrease in 2023 expenses is also attributable to the retirement of the Director of Business Development in June 2022, which contributed to an approximate \$38,000 decrease in salaries and benefits. In 2024, the Agency contracted with a company to provide consulting services for a redevelopment project for approximately \$40,000. The increase in 2024 expenses is also attributable to the hiring of a marketing group for website branding and other efforts within the Town of Amherst for approximately \$29,000.

Future Factors

Project activity remained steady in 2024 highlighted by large mixed-use and redevelopment projects adding significant amounts of workforce housing and requested public improvements in parks and recreation for the Town of Amherst. Inflation and interest rates have slowed down the implementation of these projects as financial institutions are slow to lend money, even at high rates.

Future Factors (Continued)

Concerns remain over potential regulations and new laws at the State level, with the continued sprint to meet 2030 and 2040 emission goals and eliminate fossil fuel supply and equipment is cause for alarm in the business community. There are new discussions requiring “polluters” to pay, which will have a dampening effect on new projects that may decide to eliminate investment and move to a less costly and regulated location. In addition to the costs to convert to all electric, the issue of reliability of the power grid is in question. Recent reports indicate the increased strain on the system with new chip-fab facilities and power requirements around AI and the phasing out of natural gas. Companies need certainty and reliability in their utilities. Additional changes to the jurisdiction on what is a state regulated wetland adds another layer to an already complex development in the State that is not the case in neighboring states competing for investment.

We continue to monitor past legislation requiring prevailing wages to be paid on any project that receives a defined amount of state or local incentives throughout the economic development community. Already approved as part of a previous year’s budget package, this requirement is under scrutiny from critics that would lead to new restrictions and more hurdles for business. There are a number of other bills in the State Legislature that would hinder economic development, including eliminating the school portion of Agency PILOTs, which jeopardizes the financial feasibility of projects and ignores the underlying fact that Agency PILOTs create new revenue and taxable assessment that increases over time. Last estimates by the Agency indicate that projects no longer under PILOT and fully taxed at paying over \$20 million in local property taxes annually.

At a local level, we continue to monitor remote/hybrid work and its impact on the significant portfolio of office space in the Town. Outside of the City of Buffalo, Amherst has the most office exposure in the region. Office demand is less than in previous years and there is an increase in vacancy, albeit still at levels not causing immediate alarm. There is a recent shift in many employers requiring a full or partial return to the office mandate which may keep vacancy at an acceptable market level in the Town. We continue to monitor and discuss solutions to retrofitting obsolete office space with our economic development partners regionally and have begun the process of analyzing the Town’s zoning code to allow more uses in a possible retrofit.

Contacting Agency’s Administration

This financial report is designed to provide citizens, taxpayers, customers, investors and creditors with a general overview of the Agency’s finances and to show the accountability for the money received. If you have questions about this report or need additional financial information, contact the Town of Amherst Industrial Development Agency, 4287 Main Street, Amherst, New York 14226.

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A Discretely Presented Component Unit of the Town of Amherst, New York)

Statements of Net Position
December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
ASSETS		
CURRENT ASSETS:		
Cash	\$ 2,025,572	\$ 2,233,426
Accounts receivable	15,000	-
Due from Town of Amherst Development Corporation	3,600	3,600
Prepaid expenses	10,797	5,880
Total current assets	<u>2,054,969</u>	<u>2,242,906</u>
Capital assets not being depreciated	100,000	100,000
Capital assets, net	383,250	399,513
Restricted cash	66,902	66,635
Cash held for others	537,962	-
Total noncurrent assets	<u>1,088,114</u>	<u>566,148</u>
Total assets	<u>3,143,083</u>	<u>2,809,054</u>
LIABILITIES		
CURRENT LIABILITIES:		
Accounts payable and accrued expenses	6,849	922
Current portion of compensated absences	876	-
Current portion of mortgage payable	12,835	12,241
Total current liabilities	<u>20,560</u>	<u>13,163</u>
NONCURRENT LIABILITIES:		
Compensated absences, long term	45,118	7,412
Mortgage payable, less current portion	259,138	271,739
Taxes held for the Town of Amherst	537,926	-
Total noncurrent liabilities	<u>842,182</u>	<u>279,151</u>
Total liabilities	<u>862,742</u>	<u>292,314</u>
NET POSITION		
Net investment in capital assets	211,277	215,533
Restricted	66,902	66,635
Unrestricted	2,002,162	2,234,572
Total net position	<u>\$ 2,280,341</u>	<u>\$ 2,516,740</u>

The accompanying notes are an integral part of these statements.

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A Discretely Presented Component Unit of the Town of Amherst, New York)

Statements of Revenue, Expenses, and Change in Net Position
For the years ended December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
OPERATING REVENUE:		
Administrative fees	\$ 363,589	\$ 327,125
Management fees	-	3,600
Application fees	4,000	1,000
Other revenue	27,810	1,150
Total operating revenue	<u>395,399</u>	<u>332,875</u>
OPERATING EXPENSES:		
Salaries and benefits, net	405,965	368,578
General and administrative -		
Professional fees	49,196	35,275
Building mortgage interest	13,450	13,980
Buffalo Niagara Enterprise participation	20,000	20,000
Maintenance and landscaping	23,014	21,900
Insurance	21,569	19,131
Special events and projects	40,000	8,272
Office supplies and postage	10,106	11,807
Real property taxes	5,540	8,147
Utilities	5,543	6,424
Telephone	6,743	6,650
Equipment rental and repair	6,794	4,452
Dues and subscriptions	5,004	4,612
Marketing	29,000	5,425
Education	1,800	1,690
Meetings and conferences	1,588	3,994
Auto and travel	4,703	6,926
Total general and administrative	<u>244,050</u>	<u>178,685</u>
Depreciation	<u>23,393</u>	<u>23,171</u>
Total operating expenses	<u>673,408</u>	<u>570,434</u>
Operating income (loss)	<u>(278,009)</u>	<u>(237,559)</u>
NON-OPERATING REVENUE (EXPENSES):		
Interest income	<u>41,610</u>	<u>31,636</u>
Total non-operating revenue (expenses)	<u>41,610</u>	<u>31,636</u>
CHANGE IN NET POSITION	(236,399)	(205,923)
NET POSITION - beginning of year	<u>2,516,740</u>	<u>2,722,663</u>
NET POSITION - end of year	<u>\$ 2,280,341</u>	<u>\$ 2,516,740</u>

The accompanying notes are an integral part of these statements.

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A Discretely Presented Component Unit of the Town of Amherst, New York)

Statements of Cash Flows
For the years ended December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
CASH FLOW FROM OPERATING ACTIVITIES:		
Fees and other revenue received	\$ 380,399	\$ 329,275
Payments to employees and vendors	(610,423)	(540,704)
PILOT payments collected	3,422,458	3,270,221
PILOT payments disbursed	<u>(3,422,458)</u>	<u>(3,270,221)</u>
Net cash flow from operating activities	<u>(230,024)</u>	<u>(211,429)</u>
CASH FLOW FROM CAPITAL AND RELATED FINANCING ACTIVITIES:		
Additions to property and equipment	(7,130)	(2,386)
Principal payments on long-term debt	<u>(12,007)</u>	<u>(11,476)</u>
Net cash flow from capital and related financing activities	<u>(19,137)</u>	<u>(13,862)</u>
CASH FLOW FROM INVESTING ACTIVITIES:		
Interest income	41,610	31,636
Withdrawals (income) from restricted deposits	(267)	(266)
Withdrawals (income) from cash held for others	<u>(36)</u>	<u>-</u>
Net cash flow from investing activities	<u>41,307</u>	<u>31,370</u>
CHANGE IN CASH	(207,854)	(193,921)
CASH - beginning of year	<u>2,233,426</u>	<u>2,427,347</u>
CASH - end of year	<u>\$ 2,025,572</u>	<u>\$ 2,233,426</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FLOW FROM OPERATING ACTIVITIES:		
Operating income (loss)	\$ (278,009)	\$ (237,559)
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
Depreciation	23,393	23,171
Changes in:		
Accounts receivable	(15,000)	-
Due from Town of Amherst Development Corporation	-	(3,600)
Prepaid expenses	(4,917)	(853)
Accounts payable and accrued expenses	5,927	-
Compensated absences	<u>38,582</u>	<u>7,412</u>
Net cash flow from operating activities	<u>\$ (230,024)</u>	<u>\$ (211,429)</u>

The accompanying notes are an integral part of these statements.

**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A DISCRETELY PRESENTED COMPONENT UNIT OF THE TOWN OF AMHERST, NEW YORK)**

**NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2024 AND 2023**

1. AGENCY

The Town of Amherst Industrial Development Agency (the Agency) is a public benefit corporation created in 1973 in accordance with Article 18-A of New York State (the State) General Municipal Law for the purpose of encouraging financially sound companies to locate and expand in the Town of Amherst, New York (the Town). The Agency is exempt from federal, state, and local income taxes. The Agency is a discretely presented component unit of the Town.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The Agency's financial statements are prepared in conformity with accounting principles generally accepted in the United States as set forth by the Governmental Accounting Standards Board (GASB) for proprietary funds.

Basis of Presentation

GASB requires the classification of net position into three classifications defined as follows:

- Net investment in capital assets - This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets, if applicable. If there are significant unspent related debt proceeds at year end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.
- Restricted net position - This component of net position consists of amounts which have external constraints placed on their use imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Unrestricted net position - This component of net position consists of net position that do not meet the definition of "net investment in capital assets" or "restricted."

When both restricted and unrestricted resources are available for use for the same purpose, the Agency uses restricted resources first and then unrestricted resources, as needed.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Nature of Activities

- *Industrial Development Revenue Bonds*
Industrial development revenue bonds issued by the Agency are secured by the properties which are leased to companies and are retired by lease payments. The conduit debt arising from bonds and notes are not obligations of the Agency. The Agency does not record the assets or liabilities resulting from completed bond and note issues in its financial statements since its primary function is to facilitate the financing between the borrowing companies and the bond holders. The Agency receives bond administrative fees from the borrowing companies for providing this service. Such fees are recognized immediately upon issuance of the funds. As of December 31, 2024 and 2023, there was one tax-exempt bond with \$45,000,000 outstanding. See additional detail on the conduit debt footnote.
- *Lease, Second and Collateral Mortgage Agreements, and Other Financing Programs*
Lease agreements are used for projects when no financing is needed. Typically, the project is financed internally by the company or developer. Second and collateral mortgage agreements are a financing tool used only when there is a mortgage already on the property. There are typically two types of second mortgages available: (1) a fixed asset second mortgage which is used for tenant improvements and/or equipment when the builder/owner needs to borrow additional money; and (2) an equity asset mortgage which is used for permanent working capital when the borrower/owner borrows the appreciated value or equity in an existing building. There are a variety of other financing programs, such as equipment purchase mortgages, leasehold mortgages, installment sales, acquisitions, and expansions that the Agency offers to participating companies.

The Agency does not record the assets or liabilities resulting from these activities in its financial statements since its primary function is to arrange the financing. Funds arising therefrom are controlled by trustees or banks acting as fiscal agents. For providing this service, the Agency receives administrative fees from the borrowing companies. Such fees are recognized when earned.

- *Lease with Mortgage Transactions*
Lease agreements with mortgages are used where financing is required but the borrower and lender do not want to enter into a bond transaction. In lease with mortgage transactions, the Agency signs the mortgage to subject its interest in the real property to the lien of the mortgage but does not execute and deliver a bond. The borrower company signs a note and joins in signing the mortgage with the Agency. Agency participation in the mortgage provides for the mortgage tax exemption. Agency policy has been to not take fee title to any additional real estate and instead for all new transactions involving real estate, the Agency takes a leasehold interest in the real estate which is sufficient to provide for real property tax abatement.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Nature of Activities (Continued)

- *Payments in Lieu of Taxes*

The Agency has entered into contractual arrangements with each of the client companies that have outstanding industrial development revenue bonds, whereby the client companies make payments in lieu of taxes to the Agency. Upon receipt of such payments, the Agency remits them to various taxing jurisdictions (Town of Amherst, County of Erie and various school districts) within the Town. The Agency typically does not reflect transactions regarding payments in lieu of taxes in its financial statements since its function in this area is to collect and remit the payment. The Agency does not charge a fee for this service. For the year ended December 31, 2024, the Agency collected and remitted \$3,422,458 of payments in lieu of taxes to the taxing jurisdictions. In 2023, the Agency collected and remitted \$3,270,221 of payments in lieu of taxes to the taxing jurisdictions.

Related Parties

The Agency is related to the Town of Amherst Development Corporation (the Corporation), a not-for-profit corporation, through common membership of its Board of Directors.

Cash

Cash includes cash on hand, demand deposits, money market funds, and savings accounts.

Accounts Receivable

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. Generally accepted accounting principles require the use of the allowance method for recording bad debts. However, the use of the direct write-off method is not materially different from the results that would be obtained under the allowance method. Amounts for which no payments have been received for several months are considered delinquent and when customary collection efforts are exhausted, the account is written-off.

Prepaid Expenses

Prepaid expenses represent payments made by the Agency for which benefits extend beyond year end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as assets on the statement of net position using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense is reported in the year the goods or services are consumed.

Capital Assets

Assets purchased or acquired with a useful life exceeding one year are capitalized. Contributed capital assets are recorded at fair value at the date received. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs for repairs and maintenance are expensed as incurred. The Agency capitalizes assets over \$1,000 and depreciates assets on the straight-line basis over the asset's estimated useful lives ranging from 3 to 10 years.

Compensated Absences

The Agency provides for sick days (a maximum of 15 sick days may be earned per year at a rate of 1.5 days per month) that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Agency and its employees. Employees may receive a payout of up to 20 of those days upon termination. Additionally, Agency employees are eligible to receive 30 days of paid vacation and 4 personal days on an annual basis. This leave accumulates and is also attributable to services already rendered. The liability for these balances is recorded based on the employees' rate of pay as of the end of the fiscal year.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Revenue Recognition

Operating revenue consists of revenue from fees earned on new projects when bonds are issued, mortgages are issued or a refinancing occurs. The Agency charges an amount equal to 1% of the project amount. For second mortgages, the Agency charges an administrative fee of .50%. For lease assignments and assumptions, the Agency charges an administrative fee of 1%. For the tax-exempt financing, the Agency charges an administrative fee of .50%. Fee income is recorded as revenue when the financing closes, regardless of when the related cash is received. For projects receiving a sales tax letter, 25% of the fee is recognized as revenue when the sales tax letter is issued. Fee income received prior to closing is recorded as deferred revenue. The Agency defines non-operating revenue as interest earnings.

Income Taxes

The Agency is a not-for-profit public benefit corporation and is exempt from income taxes under the Internal Revenue Code.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

3. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

The Agency's investment policies are governed by State statutes. In addition, the Agency has its own written investment policy. Agency monies must be deposited in Federal Deposit Insurance Corporation (FDIC)-insured commercial banks or trust companies located within the State and which have a branch office located within the Town. The Agency is authorized to use only demand deposit accounts and certificates of deposit. Collateral is required for demand deposit accounts and certificates of deposit not covered by federal deposit insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and school districts.

3. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (Continued)

Cash

At December 31, 2024 and 2023, the Agency's cash was covered by FDIC insurance, or by eligible securities held in the Agency's name by a third-party custodial bank or by the bank's trust department. The Agency's deposits were insured and collateralized as follows at December 31:

	<u>2024</u>		<u>2023</u>	
	<u>Bank Balance</u>	<u>Carrying Amount</u>	<u>Bank Balance</u>	<u>Carrying Amount</u>
Demand deposits	\$ 605,386	\$ 585,394	\$ 33,527	\$ 27,010
Time deposits	<u>2,045,042</u>	<u>2,045,042</u>	<u>2,273,051</u>	<u>2,273,051</u>
	<u>\$ 2,650,428</u>	<u>\$ 2,630,436</u>	<u>\$ 2,306,578</u>	<u>\$ 2,300,061</u>
Covered by FDIC insurance	\$ 566,902		\$ 350,257	
Collateralized by third party	<u>2,125,243</u>		<u>1,995,560</u>	
Total FDIC insurance and collateral	<u>\$ 2,692,145</u>		<u>\$ 2,345,817</u>	

Restricted cash and equivalents at December 31 consist of the following:

	<u>2024</u>	<u>2023</u>
Funds restricted for mortgage escrow - cash on deposit	\$ <u>66,902</u>	\$ <u>66,635</u>

During 2024, the Agency began working on a project with the Town. As a result of this project, taxes totaling \$537,926 were paid to the Agency to be held for the Town until the project is completed. These funds are being maintained in a separate bank account and a liability has been recorded until the project is complete, at which point the principal balance of these funds will be turned over to the Town. Interest earned on these funds is considered revenue of the Agency.

4. CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2024 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets not being depreciated:				
Land	\$ 100,000	\$ -	\$ -	\$ 100,000
Capital assets being depreciated:				
Leasehold improvements	\$ 22,710	\$ 5,025	\$ -	\$ 27,735
Equipment	98,086	2,105	-	100,191
Building	<u>727,420</u>	<u>-</u>	<u>-</u>	<u>727,420</u>
Total capital assets being depreciated	<u>848,216</u>	<u>7,130</u>	<u>-</u>	<u>855,346</u>
Less: Accumulated depreciation:				
Leasehold improvements	(22,376)	(529)	-	(22,905)
Equipment	(86,452)	(3,185)	-	(89,636)
Building	<u>(339,875)</u>	<u>(19,679)</u>	<u>-</u>	<u>(359,555)</u>
Total accumulated depreciation	<u>(448,703)</u>	<u>(23,393)</u>	<u>-</u>	<u>(472,096)</u>
Capital assets, net	<u>\$ 399,513</u>	<u>\$ (16,263)</u>	<u>\$ -</u>	<u>\$ 383,250</u>

4. Capital Assets (Continued)

Capital asset activity for the year ended December 31, 2023 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Capital assets not being depreciated:				
Land	\$ 100,000	\$ -	\$ -	\$ 100,000
Capital assets being depreciated:				
Leasehold improvements	\$ 22,710	\$ -	\$ -	\$ 22,710
Equipment	95,700	2,386	-	98,086
Building	<u>727,420</u>	<u>-</u>	<u>-</u>	<u>727,420</u>
Total capital assets being depreciated	<u>845,830</u>	<u>2,386</u>	<u>-</u>	<u>848,216</u>
Less: Accumulated depreciation:				
Leasehold improvements	(21,976)	(400)	-	(22,376)
Equipment	(83,360)	(3,092)	-	(86,452)
Building	<u>(320,196)</u>	<u>(19,679)</u>	<u>-</u>	<u>(339,875)</u>
Total accumulated depreciation	<u>(425,532)</u>	<u>(23,171)</u>	<u>-</u>	<u>(448,703)</u>
Capital assets, net	<u>\$ 420,298</u>	<u>\$ (20,785)</u>	<u>\$ -</u>	<u>\$ 399,513</u>

5. RELATED PARTIES

The Agency provides administrative and staffing services to the Corporation. In consideration for these services, the Corporation compensates the Agency through the management fees charged for projects. The management fee charged to the Corporation is relative to any bond obligation issued by the Corporation and any other sources of income the Corporation may have. The Corporation incurred and owed \$3,600 in management fees to the Agency during 2023. As of December 31, 2024, the Corporation owes \$3,600 to the Agency for management fees earned in the prior year. The Agency did not bill the Corporation for any management fees during 2024.

6. COMPENSATED ABSENCES

The following is a summary of the changes in the compensated absences liability for the years ending December 31, 2024 and 2023:

	<u>Balance 1/1/2024</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 12/31/2024</u>	<u>Current Portion</u>
Compensated absences	\$ 7,412	\$ 38,582	\$ -	\$ 45,994	\$ 876

6. COMPENSATED ABSENCES (Continued)

	<u>Balance</u> <u>1/1/2023</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>12/31/2023</u>	<u>Current</u> <u>Portion</u>
Compensated absences	\$ -	\$ 7,412	\$ -	\$ 7,412	\$ -

7. MORTGAGE PAYABLE

The Agency's mortgage with Key Bank (the Lender) amounted to \$271,973 and \$283,980 at December 31, 2024 and 2023, respectively. The mortgage is a direct borrowing. The original mortgage agreement stated that the mortgage bore interest at 6% per year and was payable in 60 monthly installments of \$6,225 comprising of principal and interest through December 31, 2014. At January 1, 2015, the interest rate adjusted daily to 2% above the Regular Fixed Advance Rate offered by the Federal Home Loan Bank of New York for instruments having a term of five years. The rate was never to fall below 6%. Payments were to be made in 60 monthly installments based on a 10-year amortization of the outstanding balance at January 1, 2015. A balloon payment for the remaining balance was due in January 2020 per the original agreement; however, in January 2020, the Agency refinanced its mortgage, extending the maturity date to January 1, 2040 with the remaining balance to be paid in 240 monthly installments of \$2,121 comprising both principal and interest. The interest rate is 4.75% until January 1, 2025, the first adjustment date, upon which time the interest rate will be adjusted.

The mortgage contains a provision that in the event of default, other than default due to bankruptcy proceedings or insolvency, the Lender has the right to declare immediately due and payable all unpaid amounts of principal and interest on this mortgage. Upon default related to bankruptcy or insolvency, the Lender's obligations shall be cancelled immediately, automatically and without notice, and all amounts outstanding under this mortgage, and all other sums payable at the time or, or as the result of, such declaration under this mortgage or any other document securing this mortgage, shall become immediately due and payable without presentation, demand or notice of any kind to Borrower. If any payment due under this mortgage is unpaid for ten days or more, the Agency shall pay, in addition to any other sums due under this mortgage (and without limiting Lender's other remedies on account thereof), a late charge in an amount equal to the greater of 5% of the monthly payment or \$25.

The aggregate maturity of the mortgage payable for the years ending December 31 is as follows:

	<u>Principal</u>	<u>Interest</u>
2025	\$ 12,835	\$ 12,621
2026	13,459	11,998
2027	14,112	11,345
2028	14,797	10,660
2029	15,515	9,941
2030-2034	89,634	37,649
2035-2039	<u>111,621</u>	<u>13,673</u>
	<u>\$ 271,973</u>	<u>\$ 107,887</u>

7. MORTGAGE PAYABLE (Continued)

Long-term debt relating to the Agency consisted of the following at December 31:

	<u>Beginning Balance 2024</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance 2024</u>	<u>Due Within One Year</u>
Direct borrowing:					
Mortgage - KeyBank	\$ 283,980	\$ -	\$ (12,007)	\$ 271,973	\$ 12,835

	<u>Beginning Balance 2023</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance 2023</u>	<u>Due Within One Year</u>
Direct borrowing:					
Mortgage - KeyBank	\$ 295,456	\$ -	\$ (11,476)	\$ 283,980	\$ 12,241

Cash paid for interest amounted to \$13,450 and \$13,980 for the years ended December 31, 2024 and 2023, respectively.

8. DEFINED CONTRIBUTION PLAN

The Agency sponsors a defined contribution pension plan covering all employees who are age 21 or older and have completed one year of service. Contributions to the plan are made by the Agency at the rate of 7.7% of the employee's compensation. Employees are required to contribute at least 3% but not over 10% of their compensation in order to receive the 7.7% Agency matching contribution. The total expense relating to the plan incurred by the Agency amounted to \$20,803 and \$20,727 during the years ended December 31, 2024 and 2023, respectively.

9. CONDUIT DEBT

The Agency has issued revenue bonds on behalf of various organizations who are third-party obligors of the debt. Each of these revenue bonds will be solely paid back by the obligor and is only being disclosed as conduit debt by the Agency, as the Agency has no obligations to make payments on this debt.

The aggregate principal amounts outstanding as of December 31 for conduit debt issued by the Agency are as follows:

<u>Project Name</u>	<u>Issued Date</u>	<u>2024</u>	<u>2023</u>
Sutton Place Preservation LP	September 2022	\$ 45,000,000	\$ 45,000,000

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
 (A Discretely Presented Component Unit of the Town of Amherst, New York)

Schedule 1

Schedule of Financing Activity
1979 - 2024

	<u>Date Issued/Closed</u>	<u>Basis for Computing Administrative Fees</u>
INDUSTRIAL DEVELOPMENT REVENUE BONDS	1979	\$ 2,090,000
	1980	10,599,000
	1981	4,030,000
	1982	5,375,000
	1983	4,305,000
	1984	24,809,665
	1985	28,593,000
	1986	20,565,250
	1987	26,520,200
	1988	50,173,000
	1989	31,270,000
	1990	17,217,000
	1991	28,473,300
	1992	13,541,452
	1993	20,697,393
	1994	19,381,125
	1995	16,700,291
	1996	45,622,164
	1997	67,256,562
	1998	34,667,822
	1999	58,229,176
	2000	81,840,506
	2001	31,662,263
	2002	20,975,000
	2003	7,985,516
		<u>672,579,685</u>
Total industrial development revenue bonds		
LEASE AGREEMENTS	1988	15,200,000
	1989	9,150,421
	1990	7,001,692
	1991	15,935,832
	1993	1,306,428
	1994	25,928,673
	1995	750,000
	1997	500,000
	1999	1,503,455
	2000	19,660,620
	2001	2,577,833
	2002	41,792,658
	2003	6,503,499
	2004	32,290,592
	2005	52,124,726
	2006	41,785,178
	2007	35,484,598
	2008	32,236,000
	2010	14,960,000
	2011	28,990,300
	2012	43,605,993
	2013	48,461,796
	2014	51,307,547
	2015	70,097,325
	2016	17,549,000
	2017	16,784,052
	2019	22,344,829
	2020	17,314,352
	2021	30,736,908
	2022	123,612,787
	2023	35,831,000
	2024	7,043,303
		<u>870,371,397</u>
Total lease agreements		

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A Discretely Presented Component Unit of the Town of Amherst, New York)

Schedule 1

Schedule of Financing Activity
1979 - 2024

	<u>Date Issued/Closed</u>	<u>Basis for Computing Administrative Fees</u>
SECOND MORTGAGE AGREEMENTS	1988	1,110,000
	1989	250,000
	1990	1,585,000
	1992	125,000
	1995	95,000
	1996	1,985,000
	1997	1,000,000
	2001	287,000
	2002	800,000
	2003	4,655,957
	2004	2,600,000
	2005	235,000
	2006	874,000
	2007	2,662,798
	2008	3,625,984
	2010	1,150,000
	2011	2,872,551
	2012	124,309
	2017	500,000
Total second mortgage agreements		<u>26,537,599</u>
THIRD MORTGAGE AGREEMENTS	2010	2,800,000
	2011	700,000
Total third mortgage agreements		<u>3,500,000</u>
MORTGAGE AND MODIFICATION TRANSACTIONS	2009	<u>250,000</u>
ASSIGNMENT OF LEASES	2002	5,048,750
	2004	17,029,930
	2005	13,861,726
	2006	10,500,000
	2007	12,967,258
	2012	3,800,000
	2013	6,005,000
	2016	23,073,623
	2019	11,100,000
	2020	3,000,000
	2022	47,437,505
Total assignment of leases		<u>153,823,792</u>
COLLATERAL MORTGAGES	1991	200,000
	1992	530,000
	1994	673,000
	1996	300,000
	2003	1,576,915
Total collateral mortgages		<u>3,279,915</u>
EQUIPMENT PURCHASE MORTGAGES	1994	1,850,000
	1995	824,064
Total equipment purchase mortgages		<u>2,674,064</u>

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A Discretely Presented Component Unit of the Town of Amherst, New York)

Schedule 1

Schedule of Financing Activity
1979 - 2024

	<u>Date Issued/Closed</u>	<u>Basis for Computing Administrative Fees</u>
LEASEHOLD IMPROVEMENTS	1994	<u>1,020,000</u>
INSTALLMENT SALES	1991	466,494
	1993	312,000
	1994	303,113
	1996	3,854,000
	1997	918,631
	1998	2,361,315
	2000	61,069,108
	2001	2,338,546
	2003	1,757,976
	2004	12,763,495
	2005	8,474,818
	2006	9,830,000
	2007	32,085,780
	2008	18,870,000
	2009	15,443,508
	2010	6,580,000
	2011	28,500,000
	2012	25,197,500
	2013	85,000,000
	2015	32,800,000
	2017	11,000,000
	2018	1,000,000
	2019	33,900,000
	2020	1,100,000
	2021	37,100,000
	2024	<u>10,062,115</u>
Total installment sales		<u>443,088,399</u>
ACQUISITIONS	1994	<u>2,865,700</u>
EXPANSIONS	1995	<u>1,300,000</u>
REFINANCING TRANSACTIONS	2001	8,600,000
	2002	960,000
	2003	559,750
	2004	5,491,750
	2005	26,384,367
	2006	20,327,894
	2007	24,808,265
	2008	34,860,000
	2009	5,380,779
	2012	7,380,737
	2013	1,495,802
	2014	2,611,953
	2015	28,844,297
	2017	200,000
	2019	<u>6,187,226</u>
Total refinancing transactions		<u>174,092,820</u>
TAX EXEMPT BONDS	2007	14,860,000
	2022	<u>45,000,000</u>
Total tax exempt bonds		<u>59,860,000</u>
PROJECTS WITH PREDETERMINED FEES	2001	46,121,000
	2007	<u>866,686,576</u>
Total projects with predetermined fees		<u>912,807,576</u>
Total basis for computing administrative fee		<u>\$ 3,328,050,947</u>

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
 (A Discretely Presented Component Unit of the Town of Amherst, New York)

Schedule 2

Schedule of Detailed Financing Activity
For the year ended December 31, 2024

	<u>Date Issued/Closed</u>	<u>Basis for Computing Administrative Fees</u>
LEASE AGREEMENTS:		
Stark Real Estate Holdings, LLC	2/24	\$ 7,043,303
		<u>7,043,303</u>
INSTALLMENT SALES:		
203 Park Club Lane	2/24	10,062,115
		<u>10,062,115</u>
Total 2024 Projects		<u>\$ 17,105,418</u>

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

February XX, 2025

To the Board of Directors of the
Town of Amherst Industrial Development Agency:

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Town of Amherst Industrial Development Agency (the Agency), a discretely presented component unit of the Town of Amherst, New York, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated February XX, 2025.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**
(Continued)

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

February XX, 2025

To the Finance Committee of the Board of Directors of the
Town of Amherst Industrial Development Agency:

We have audited the financial statements of the Town of Amherst Industrial Development Agency (the Agency) for the year ended December 31, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 2, 2024. Professional standards also require that we communicate to you the following information related to our audit.

SIGNIFICANT AUDIT MATTERS

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Agency are described in Note 2 to the financial statements.

The Agency adopted GASB Statement No. 101, Compensated Absences in the current year. Statement No. 101 addresses the recognition and measurement of compensated absences.

We noted no transactions entered into by the Agency during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

There were no particularly sensitive estimates affecting the financial statements.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

There were no particularly sensitive disclosures affecting the financial statements. The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management.

Uncorrected misstatements were identified relating to the omission of GASB 87 lease liabilities and right to use assets of \$9,651 at year-end. Management has determined that their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgement, such uncorrected misstatements are immaterial to the financial statements under audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report.

We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated the date of the Independent Auditor's Report.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Agency's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts.

To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Agency's auditors.

However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to management's discussion and analysis (MD&A), which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Schedule of Financing Activity and the Schedule of Detailed Financing Activity, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Finance Committee, the Board of Directors, and management of the Town of Amherst Industrial Development Agency and is not intended to be and should not be used by anyone other than these specified parties.

TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY
(A Discretely Presented Component Unit of the Town of Amherst, New York)

Exhibit A

Summary of Audit Adjustments
For the year ended December 31, 2024

Change in net position - unaudited	\$ (222,492)
Current year audit adjustments:	
To record current year capital asset additions.	7,130
To adjust current year depreciation.	(445)
To adjust the prepaid insurance balance.	(101)
To record prepaid retirement contributions and recognize three additional pay periods of employer pension expense.	5,018
To adjust accrued payroll.	(1,927)
To record the amount receivable from the Town of Amherst related to the website project at year-end.	15,000
To adjust the compensated absences liability balance in accordance with GASB 101.	<u>(38,582)</u>
Change in net position - audited	<u>\$ (236,399)</u>