

**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY**  
**Minutes of the Governance Committee Meeting**  
**March 21, 2025 – 8:30 AM**  
**Agency Office, 4287 Main Street**

Governance Committee: Carlton N. Brock, Jr.  
Hon. Timothy Drury  
Frank LoTempio III

Guests: Anthony Agostino  
William Tuyn  
Nicole Gavigan  
David S. Mingoia  
Jaqui Berger  
Carly Brown  
Joann Piasecki  
Laure Manuszewski

Mr. Brock opened the meeting at 8:38 AM and requested a motion to approve the minutes of the previous Governance Committee Meeting. Mr. Lotempio made the motion, seconded by Mr. Brock and it carried unanimously.

Mr. Mingoia presented the draft performance measures for the annual Authority Budget Office report. After a brief discussion, Mr. LoTempio made a motion to send the document to the Board of Directors, seconded by Mr. Brock. The motion carried unanimously.

Mr. LoTempio made a motion to adjourn at 8:43, seconded by Mr. Drury, and it carried unanimously.