

**TOWN OF AMHERST INDUSTRIAL DEVELOPMENT AGENCY**  
**Minutes of the Governance Committee Meeting**  
**March 3, 2023 – 8:30 AM**  
**Agency Office, 4287 Main Street**

Governance Committee: Carlton N. Brock, Jr.  
Hon. Timothy Drury  
Frank LoTempio III

Guests: Hadar Borden  
Jacqui Berger  
David S. Mingoia

Mr. Brock opened the meeting at 8:39 AM and requested a motion to approve the minutes of the previous Governance Committee Meeting. Mr. LoTempio made the motion, seconded by Mr. Drury and it carried unanimously.

Mr. Mingoia presented the draft performance measures for the annual Authority Budget Office report. After a brief discussion, Mr. LoTempio made a motion to send the document to the Board of Directors, seconded by Mr. Drury. The motion carried unanimously.

Mr. Mingoia then reviewed the draft AIDA Project Evaluation Criteria, which has been in some working form since 2016 but never finalized. After discussion, Mr. LoTempio made a motion to forward the criteria to the Board of Directors. The motion was seconded by Mr. Drury and carried unanimously.

Mr. LoTempio made a motion to adjourn at 9:20, seconded by Mr. Drury, and it carried unanimously.